

Immediate list:

- CNN (daily M-Th)
- Programmatic Report Reminders (see attached chart)
- August EL
  - Joy will be here long enough to organize the service award recipients and is already in the process of doing so
  - Joy has already started the agenda and PP for EL and will likely be able to (almost) finalize those
  - We need to decide whether Joy or someone else will send out the call for agenda items
- Supplies – need a designee (Commissioner's Office funding number is 196KAX6 011610AA0A 10001)

In the future:

- Van for Warehouse Tour – Who is driving? That person will need to fill out the form and get a copy of their DL to Marissa. She is aware this will be happening (most likely on September 14<sup>th</sup>)
- Ethics Report Submissions (the next one is due between January 1-5<sup>th</sup> – get with Brian on this)
- Policy Committee Reports (this will be slightly different next year – Joy and Brian are working on this now)
- IRENE bill updates
- Legislative Issues (as needed)